

Trustee Meeting  
Minutes  
August 17<sup>th</sup> 2007. 1.30pm

Attending – JR.RJ.JC.

1. Signed copy of Constitution to be sent to Charities Commission along with report of 2006/07. This to be completed by March 2008.
2. Accounts format and content passed by Trustees; completed accounts to go as per item 1.
3. Evaluation sent in to MBC in May 2007.  
After consultation with JC the MBC declare they have not got the report.  
JC to personally hand in a copy of the report and necessary paperwork.  
On receipt of this, the agreed grant will be paid in to our account.
4. As per Chairman's and Treasurer's report from AGM.  
(Copies to be included in report to C.C.)  
The Trustees' concluded after a discussion that relevant copies of DSC minutes are not being received by the necessary people. JR to request a list of members etc. who receive posted minutes from relevant person.  
Special membership offer made at the Sports Conference proved a success with eight out of nine signed up on the night renewing for 2007/2008.
5. It was noted that with regards to an outstanding grant application, the request for further information had not been replied to. It was agreed to recommend to the Executive meeting in September that the grant process should be time limited. This limit to be set at six weeks from the request for extra information. If the requested information is not forthcoming within this period the grant to be turned down; with the applicant free to put in a new application.
6. **a** – AFA bid was unsuccessful. A new bid to be submitted for free CRB checks for our member clubs and the website update. MF/RJ to finalise.  
**b** – The Trustees' suggested alterations to the HH partnership agreement, as it was felt there was too much stipulation of the DSC with no regard to the input of the Sports Development Unit of St Helens Council.  
RJ to discuss with MF before a meeting with HH.  
Royal Blue to be the colour of the joint initiative polo shirts, with both logos on and a V on the sleeve to denote the voluntary sector.  
It was agreed to offer the cost of the setting up of our logo by the printing firm to acquire a jpeg of said logo for our use on advertising brochures.  
This to be done after JR's enquiry to the other marketing company.  
**c** – Award application to be filled in by RJ and emailed to JC/JR for their agreement. WA has agreed to be the nominator, JR to approach JB/ CJ as possible sponsors.  
**d** - A reply to the MSP Evaluation report to be sent to the Merseyside Sports Partnership by RJ with copies to the MSC after approval from JR/JC  
**e** – The web site still has over six months to go in present format. RJ to contact Ann to confirm this fact.

THE MEETING CLOSED AT 4.45pm.